

LAKE LUNDGREN BIBLE CAMP JOB DESCRIPTION

POSITION: Maintenance Intern

DURATION: August 24, 2022-August 12, 2023 (Start and end date is negotiable)

GENERAL QUALIFICATIONS:

- Has expressed saving faith in Jesus Christ and desires to see individuals come to know and grow in Him.
- Is in agreement with Lake Lundgren's statement of faith, mission, philosophy, and policies.
- Is eager to learn, loves campers, and shows a consistent walk with God, following Christ as Lord.
- Strives to do nothing out of selfish ambition or vain conceit, but in humility considers better than him/herself.
- Is flexible and able to work with other staff members and campers.

GENERAL RESPONSIBILITIES

- Strive to fulfill camp's Core Values throughout personal daily activities.
- Meet weekly with supervisor for accountability, to review tasks and performance, to seek input, and to pray.
- Attend morning staff prayer times, weekly staff meetings and program planning meetings.
- Complete the curriculum for LLBC Interns.
- Each internship will be broken down into three sections:
 1. Curriculum- You will receive teaching in sound doctrine, ministry skills and character development. For more information about Curriculum visit:
<http://www.llbc.org/new/internships/>
 2. Job Specific Responsibilities (Explain in specific responsibilities)
 3. Miscellaneous Tasks
 - Assisting camp in fulfilling its mission in serving campers and guest groups. Including hosting groups, helping plan and implement retreats, assist with custodial needs, set up and maintain program areas, staff meetings, helping in the kitchen, etc.
 - You will be expected to actively invest into volunteers and campers while they are on camp.

SPECIFIC RESPONSIBILITIES

- Complete weekly maintenance checklists: inspections, cleaning, testing, and documentation.
- Grounds care, summer mowing, summer garden care, assisting with snow removal and walkway care.
- Overseeing custodial work, completing weekly tasks, completing seasonal custodial tasks, orienting and working with custodial volunteers.
- Assisting with other maintenance tasks and projects.

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TIME OFF AND BENEFITS

- One paid vacation day for every three months worked
- Paid holidays include Thanksgiving Day and Friday, Christmas Eve and Day (extra day if it falls on a regular day off), Easter; one floating holiday if serving over Memorial Day; one additional floating holiday if also serving over Labor Day

COMPENSATION

- Lodging and utilities
- Meals (when being served by our staff)
- \$750 per month (based off figures for missionary staff support)
 - \$300 per month from camp
 - \$450 per month in personal support funds that you are responsible to raise (\$450 min.; \$1,250 max.)
- \$1800 due before arrival (Aug 26)
- \$1200 due before Nov 15th (letter to go out end of Sept)
- \$1200 due before Feb 15th (letter to go out after winterfest)
- \$1200 due before May 15th (letter to go out end of Apr)